

Job Safety Analysis Worksheet

Company Name: B S Sound PA Hire ABN:12 291 996 034

Date:

Site Name:

SAMPLE

Permit to work required: Not required

JSA no:

Contractor: Mark Barry T/As B S Sound
25 Cromwell St, Glen Iris, 3146
Ph; 03 9889 1999

Responsible Contact: Mark Barry
ph; 0419 993 966

Activity: Deliver, set up and operate audio equipment for . . .
Work in conjunction with . . .

Activity: List the tasks required to perform the activity in the sequence they are carried out.	Hazards: Against each task list the hazards that could cause injury when the task is performed.	Risk Control Measures: List the control measures required to eliminate or minimise the risk of injury arising from the identified hazard	Who is responsible: The person in charge of the task
1) Arriving at venue	1) Collision with other vehicles, pedestrians, i.e. death/serious injuries	1) Park in designated areas, obey speed limits, drive at walking pace with hazard lights on if driving in shared pedestrian areas.	Mark Barry
2) Unload equipment and materials from vehicle	2) Manual handling injuries, cuts and lacerations to hands, fingers, legs, ankle and foot injuries	2) Use trolleys, adopt correct safe postures, leather gloves and steel capped boots	Mark Barry

3) Transport materials and equipment to stage area.	3) Manual handling injuries	3) Use correct postures techniques, use trolleys and personal protective equipment required for the task	Mark Barry
4) Set up area for PA system	4) Trip hazards, collision with others, staff, visitors etc.	4) Keep all equipment on or beside stage or at mix position, do not leave equipment near or on public walkways.	Mark Barry
5) Operation of sound equipment / PA system.	5) Trip hazards, electrical shock (electrocution), & noise.	5) Have all cables taped down to the floor and secure, or placed under stage and /or away from walkways. All speaker stands secured with sandbags. All electrical equipment test and tagged to AS 3760, keep noise level down.	Mark Barry
6) Work completion, packing up	6) Trip hazards, foot injuries manual handling injuries	6) Ensure all equipment and material is safely withdrawn, no rubbish is left behind that could cause injury, dispose of waste in appropriate bins, adopt correct working postures at all times	Mark Barry
7) Leaving venue	7) As per 1) above.	7) Inform venue staff if required, and drive vehicles as per 1) above.	Mark Barry